Council Meeting Minutes for October 21st, 2024

Town of Wilsonville, Town Council met in the Town Hall Council chamber at 6:30 PM on Monday October 21, 2024. This regular session meeting was called to order by Mayor Ricky Morris. Quorum was verified.

Councilmember Melissa Rosetta opened the meeting with prayer and the Pledge of Allegiance.

The following council members answered roll call:

Richard Atchison, Mavis Cohill, Larry Lowe, Blake Ray, and Melissa Rosetta. Don Belcher and Lauren Kennamer were absent.

Council Minutes from the October 7th, 2024 meeting were reviewed.

Motion to approve the 10/7/2024 minutes as presented by Councilman Larry Lowe, second Councilwoman Mavis Cohill.

Motion passed with the following vote: Richard Atchison, yes; Mavis Cohill, yes; Larry Lowe, yes; Blake Ray, yes; Melissa Rosetta, yes.

Payment of Bills and review:

Council examined the checks prior to the meeting.

Motion by Councilman Richard Atchison to approve paying of bills, second by Councilwomen Melissa Rosetta.

Motion passed with the following vote: Richard Atchison, yes; Mavis Cohill, yes; Larry Lowe, yes; Blake Ray, yes; Melissa Rosetta, yes.

Resolution #2024-10-21 Resolution Authorizing the Acceptance of a Vehicle Donation.

Roger Perry would like to donate his 2003 Trailblazer to the Town with the intention that it will be dedicated to Wilsonville Waterworks. Roger has been using this Trailblazer for years to read water meters and for other various Water dept needs. The Town would take over the insurance, repair and upkeep of the vehicle. If at a later date the vehicle is sold the funds would stay in the Water Department.

Motion by Councilman Richard Atchison to approve Resolution #2024-10-21, second Councilman Larry Lowe.

Motion passed with the following vote: Richard Atchison, yes; Mavis Cohill, yes; Larry Lowe, yes; Blake Ray, yes; Melissa Rosetta, yes.

Wilsonville Elementary School Request for additional funding.

At the 10/7/2024 Council meeting, Shane Miskelly the Construction Supervisor for Shelby County Schools, had asked for $5,000 to help Wilsonville Elementary School purchase a new digital welcome sign. Council asked for this issue to be put on the 10/21/24 agenda for consideration. Clarification was made that this money would be an adjustment of the FY25 budget to $5k from the $3k originally allotted for the Wilsonville Elementary School.

Motion by Councilwomen Melissa Rosetta to approve adjusting the FY25 budget to allow $5k funding to the school, second Councilwomen Mavis Cohill.

Motion passed with the following vote: Richard Atchison, yes; Mavis Cohill, yes; Larry Lowe, yes; Blake Ray, yes; Melissa Rosetta, yes.

HVAC System replacement for Town Hall.

Council looked at 5 options from three different local HVAC companies. They selected the quote from Langley Heating and Cooling LLC for a 2-ton Carrier model with a 10-year parts and 1 year labor warranty, for $7,200.00.

Motion by Richard Atchison to accept HVAC quote from Langley Heating and Cooling LLC, second by Larry Lowe.

Motion passed with the following vote: Richard Atchison, yes; Mavis Cohill, yes; Larry Lowe, yes; Blake Ray, yes; Melissa Rosetta, yes.

Mayor/Council Committee comments:

Mayor Morris: The roof on the well house needs to be repaired or replaced. Included in your packets is a quote from Gallups. Roger said it is not leaking yet, but needs sofit and some patching done; part of the roof shingles has blown off. Council asked this to be put on the next agenda. Christmas lights. Have we decided what we are doing with them. Melissa Rosetta thought we were going with banners this year as the beautification committee had suggested not using them. Ricky mentioned we could let the businesses decide if they want to still use the lights and provide replacement bulbs if needed. We need to reach out to Diane Moore to see what the decision is. The quarterly inspection on Oak Meadow came back with no findings. There is some fencing at the park that needs to be replaced. Rowdy Smith fencing has provided a quote. More discussion on this is needed. The Power Company has been paving their Shop Road. This paving should help with the mud issue we have been dealing with at the 25/61 intersection.

Christa let Council know that some discrepancies, blank spots have been identified in the Towns Employee handbook. In looking at the handbook the qualifications for full time status is 30 hours. The policies for sick time/leave are missing from the handbook. We are working with the Town legal council and the accountants to fix this. We should be bringing recommendations from legal on an updated employee handbook for Councils approval soon. Roger Perry mentioned that the accounting firm Dent Moses is currently working on our FY23 audit and they may try to do the FY24 right after, attempting to catch up. They have had to adjust their entire yearly schedule to fit in all the municipality audits they inherited and are still trying to get caught up. Richard asked if 30 hours is considered full-time and Roger explained yes due to the new ACA changes that had happened the 2014 Employee handbook had made that change. Paula should have been receiving vacation time for the last 4 years. We need to find out what legal recommends with vacation and sick time and have the handbook updated. Kay Ray had been working on this before she retired and had brought the updated policy to Bill Justice who approved it at the time.

Richard Atchison asked about the check written to Circle M Construction. This was for work clearing the easement up to the tank and around it. He requested that now that it has been professionally done can the Town handle this inhouse bushhog or with the bobcat, starting the next growing season. Ricky asked the clerk to make a reminder to make sure we handle this next spring. Several other areas we are paying to maintain were mentioned; Brasher Road, Lokey Drive, HWY25/Industrial Park Rd, Johnson/Jackson Rd by Lotties house.

Public Comments: There were no public comments.

There being no further business to come before the council, Councilman Richard Atchison made a motion to adjourn the meeting; Councilman Larry Lowe seconded. The motion received unanimous approval.

Meeting adjourned 7:01 P.M.

Ricky Morris, Mayor

Attest